**GRANT APPLICATION**

To be completed and returned with grant application and attachments before 3.00pm on Friday, 26 September 2025.

Applications must be completed and submitted electronically as a pdf document. Organisations not specifically recognised as Catholic must attach written support from an active priest in the Archdiocese of Brisbane.

**Parish/School/Agency/Community Group:**

**Address:**

**Location:**

**Title of Project/Program or Brief Description:**

**Start Date:                        End Date:**

**Total Cost of the Project:** $

**Amount of Grant Request:** $

**Brief description of program/project:**  Please provide the goals and specific outcomes of what you hope to achieve. Include how the grant funding will be spent if the grant is awarded. (Max 1000 characters). *If you are applying for a grant of $10,000 or more, please provide a more detailed narrative beyond the limit here by attaching a separate statement to this email.*

**If you are not awarded the full grant amount, are you able to progress with a partial grant?**  If so, please describe below.  *Example: “We are requesting $3,000 but we could progress with $1,500 by doing ‘X’ instead and the expected outcome would be ‘Y’”.*

**Contact information of the person who will direct the project:**

Name, position:

Email:

Phone:

**Contact person for Grant site visit:**

Name, position:

Phone:

**Number of paid full-time staff for this project: Number of volunteers:**

**Number of additional staff required for this project, if any:**

Has the Catholic Foundation, Archdiocese of Brisbane funded this project or any other program with your organisation before?

Date: Amount:

Does this project involve children under 18 years of age? ☐ Yes ☐ No

If yes, do you agree to comply with the Archdiocesan Safeguarding Children & Vulnerable Adults Prevention & Protection Policy? ☐ Yes

Signature of responsible party: Date:

**ATTACHMENTS**

Most recent audited Financial Statements, which should include both a Balance Sheet and a Profit and Loss statement.

Current year operating budget with revenue and expenses

List of Board of Directors, Parish Finance Council or equivalent

If you are a previous Grant winner, please complete and attach the Impact Report

**Submit your Grant Application to the Catholic Foundation before 3.00pm on Friday, 26 September 2025.
Email: giving@bne.catholic.net.au Post: Catholic Foundation Grants Program,**

**GPO Box 282, Brisbane QLD 4000**