



Grant Application

To be completed and returned with grant application and attachments **before 5.00pm on Friday, 27 September 2024.**

Applications must be completed and submitted electronically as a pdf document. Organisations not specifically recognised as Catholic must attach written support from an active priest in the Archdiocese of Brisbane.

I. PROPOSAL SUMMARY:

Parish/School/Agency:

Address:

Location:

Briefly explain why your parish/school/agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if a grant is made. (Max 1000 characters)

Contact information of the individual who will direct the project:

Name, Position:

E-mail:

Phone:

Contact Person for Grant Site Visit:

Name, Position:

Phone:

Number paid full-time staff:

Number of volunteers:

Number of additional staff required for this project, if any:



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Total cost of project: \$

\$ Amount requested in this grant: \$

Date you anticipate starting project:

Completion date: Services begin:

Has the Catholic Foundation, Archdiocese of Brisbane funded this project or any other program with your organisation before? Date: Amount:

Does this project involve children under 18 years of age? Yes No

If yes, do you agree to comply with the [Archdiocesan Safeguarding Children & Vulnerable Adults Prevention & Protection Policy](#)? Yes

Signature of responsible party:

Date:

ATTACHMENTS

- Most recent audited Financial Statements, which should include both a Balance Sheet and a Profit and Loss statement.
- Current year operating budget with revenue and expenses
- List of Board of Directors, Parish Finance Council or equivalent
- If you are a previous Grant winner, please complete and attach the *Impact Report*

Submit your Grant Application to the Catholic Foundation
before 5.00pm on Friday, 27 September 2024.

Email: giving@bne.catholic.net.au

Post: Catholic Foundation Grants Program,
GPO Box 282, Brisbane QLD 4001